

Follow-Up on Insurance Premium Grace Period Approval

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my request for a grace period regarding my insurance premium payment due on [Insert Due Date]. I submitted my request on [Insert Request Date] and would like to know the status of my approval.

Given my current circumstances, I appreciate any assistance you can provide to help me maintain my coverage during this time. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]