

[Your Name] br> [Your Address] br> [City, State, Zip Code] br> [Email Address] br> [Phone Number] br> [Date]

[Recipient's Name] br> [Company Name] br> [Company Address] br> [City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the authenticity of the insurance certificate issued to me on [Date of Issuance]. The certificate number is [Certificate Number].

As part of our due diligence, we would like to confirm whether this certificate is valid and recognized by your company. Please provide any relevant information regarding its authenticity at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]