

Request for Clarification on Insurance Claim Delay

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster's Name],

I hope this message finds you well. I am writing to request clarification regarding the delay in the processing of my insurance claim, reference number [Claim Number]. I submitted my claim on [Date of Submission] and have not yet received any updates.

I would appreciate it if you could provide me with information regarding the reasons behind this delay and any further actions required on my part to expedite the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]