Inquiry About Adding a Second Rider

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code] [Your Email] [Your Phone Number]

[Insurance Company Name] [Insurance Company Address] [City, State, Zip Code]

Dear [Insurance Company Representative's Name],

I hope this message finds you well. I am writing to inquire about my current motorcycle insurance policy, [Policy Number], and the possibility of adding a second rider to my coverage.

Could you please provide me with the necessary information regarding the steps involved, any additional costs, and the details required for adding the new rider? I want to ensure that both riders are adequately covered while on the road.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely, [Your Name]