

Request for Inclusion of Liability Coverage

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Company Representative],

I hope this message finds you well. I am writing to formally request the inclusion of liability coverage in my current insurance policy (Policy Number: [Insert Policy Number]).

As my operations have expanded, I believe that additional liability coverage is essential to safeguard my interests and ensure compliance with industry standards. Please let me know the steps necessary to proceed with this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]