

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date: [Insert Date]

Insurance Company Name
Attention: Underwriting Department
Insurance Company Address
City, State, Zip Code

Subject: Request for Correction of Underwriting Mistakes

Dear [Underwriter's Name],

I am writing to formally request a review and correction of mistakes in the underwriting process for my insurance policy (Policy Number: [Insert Policy Number]). After reviewing the documents, I noticed discrepancies that could affect my coverage and premium.

The specific errors include:

- [Describe the first mistake]
- [Describe the second mistake]
- [Continue listing other mistakes, if any]

These mistakes may lead to improper coverage under my policy, and I would appreciate your prompt attention to this matter. I have attached supporting documents to clarify my claims and help expedite the correction process.

Please let me know if you require any further information to assist in this process. I look forward to your timely response to rectify these issues.

Thank you for your attention to this matter.

Sincerely,
[Your Name]