

Insurance Renewal Options for [Business Name]

Date: [Insert Date]

Dear [Client Name],

As your insurance provider, we would like to remind you that your current policy for [Policy Type] is set to expire on [Expiration Date]. To ensure your business remains protected, we have prepared several renewal options tailored to your needs.

Renewal Options

- **Option 1:** [Description of Option 1, including coverage details and premium cost]
- **Option 2:** [Description of Option 2, including coverage details and premium cost]
- **Option 3:** [Description of Option 3, including coverage details and premium cost]

Please review these options and let us know which one suits your business best by [Response Deadline]. If you have any questions or need further assistance, feel free to contact us at [Contact Information].

Thank you for your continued trust in us to protect your business.

Sincerely,

[Your Name]

[Your Title]

[Insurance Company Name]

[Contact Information]