

Insurance Proceeds Request for Personal Injury

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Insurance Company Name]
[Insurance Company Address]
[City, State, Zip Code]

Dear [Claims Adjuster's Name],

I hope this letter finds you well. I am writing to formally request the proceeds related to my personal injury claim, numbered [Claim Number], as a result of the incident that occurred on [Date of Incident].

After careful consideration of the circumstances and the subsequent medical treatment I received, I believe that the amount claimed is justified. Enclosed are copies of my medical bills, reports, and any relevant documentation supporting my claim.

I kindly ask that you expedite the processing of my claim and issue the insurance proceeds at your earliest convenience. Please feel free to reach out if you require any further information or documentation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]