

Letter of Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Agent's Name],

I hope this message finds you well. I am writing to inquire about the possibility of updating the limits of my homeowners insurance policy. Given recent changes in property value and home improvements made, I believe it is important to ensure that my coverage reflects the current worth of my home.

My policy number is [Insert Policy Number]. I would appreciate any information you can provide regarding the process for reviewing and potentially increasing my coverage limits. Please let me know if there are specific forms or documentation required.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]