

# Order Delayed Notification

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that your order #[Order Number], placed on [Order Date], is experiencing a delay.

We understand that you are eagerly awaiting your order, and we sincerely apologize for any inconvenience this may cause. The delay is due to [reason for delay, e.g., supply chain issues, high demand, etc.], and we are actively working to resolve the situation.

As of now, we expect your order to be shipped by [New Estimated Shipping Date]. We will keep you updated on any changes to this timeline.

Thank you for your understanding and patience. If you have any questions or concerns, please do not hesitate to contact our customer service team at [Customer Service Contact Information].

Sincerely,  
[Your Company Name]