

Hazard Insurance Documentation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

RE: Hazard Insurance Documentation for [Property Address]

I am writing to provide the necessary documentation regarding the hazard insurance for the property located at [Property Address]. As part of the real estate transaction, it is crucial to ensure that the property is adequately insured against potential hazards.

Attached, please find the following documents:

- Copy of the current hazard insurance policy
- Proof of payment for the insurance premium
- Summary of coverage and exclusions

Please let me know if you require any additional information or documentation. I appreciate your attention to this matter and look forward to your prompt response.

Thank you.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]