

Insurance Commission Inquiry for Premium Adjustments

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Insurance Commission Name]

[Commission Address]

[City, State, Zip Code]

Subject: Inquiry Regarding Premium Adjustments

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally inquire about the recent changes made to my insurance premium for policy number [Policy Number].

After reviewing my policy documents and the latest premium statement, I have concerns regarding the adjustments that appear to have been made without prior notification. I would appreciate your assistance in providing clarification on the following points:

- The basis for the premium adjustment.
- Any changes in coverage that may have influenced this adjustment.
- The timeline of these changes and the communication process regarding them.

I kindly request that you provide a detailed explanation of the factors contributing to the premium adjustments at your earliest convenience. Your clarification will greatly assist me in understanding my insurance coverage and obligations.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]