

# Property Insurance Claim Notice

Date: [Insert Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

Policy Number: [Insert Policy Number]

Claim Number: [Insert Claim Number]

Dear [Insurance Adjuster's Name],

I am writing to formally notify you of a claim I would like to file regarding property damage incurred due to [specific natural disaster, e.g., Hurricane, Flood, etc.] that occurred on [Date of Incident].

The location of the affected property is as follows:

Address: [Property Address]

The damage to my property includes [briefly describe the damages, e.g., roof damage, water intrusion, structural damage, etc.]. I have attached photographs and any relevant documentation to support my claim.

Please let me know if there are any additional forms or requirements needed to process my claim. I would appreciate a prompt response regarding the next steps and any necessary inspections that should be scheduled.

Thank you for your assistance in this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]