

Confirmation of Insurance Appraisal Meeting

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to confirm your appointment for the insurance appraisal meeting.

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

During this meeting, we will review your insurance policy and assess the necessary information for the appraisal process.

Please feel free to bring any relevant documents or questions you may have.

Thank you, and we look forward to meeting with you soon.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]