

Renters Insurance Claim Submission

Date: [Insert Date]

Claim Number: [Insert Claim Number]

To: [Insurance Company Name]

Address: [Insurance Company Address]

Dear Claims Adjuster,

I am writing to formally submit a claim under my renters insurance policy ([Insert Policy Number]) for a theft incident that occurred on [Insert Incident Date] at my residence located at [Insert Address].

Details of the incident are as follows:

- Date of Incident: [Insert Date]
- Location of Incident: [Insert Address]
- Items Stolen: [List items with descriptions and estimated values]

Attached to this letter are copies of the police report, photos of the stolen items, and any relevant receipts or documentation I could gather to support my claim.

I would appreciate your prompt attention to this matter and look forward to your timely response. Should you need any further information, please do not hesitate to contact me at [Insert Phone Number] or [Insert Email Address].

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip Code]