Insurance Cancellation Confirmation

Date: [Insert Date]
Policyholder Name: [Insert Name]
Address: [Insert Address]
Dear [Policyholder Name],
We are writing to confirm the cancellation of your renters insurance policy with us, effective [Insert Cancellation Date].
Your policy number is: [Insert Policy Number]. If you have any questions regarding the cancellation or would like to discuss possible future coverage options, please do not hesitate to reach out to our customer service team.
Thank you for choosing [Insurance Company Name], and we hope to serve you again in the future.
Sincerely,
[Your Name]
[Your Title]
[Insurance Company Name]
[Contact Information]