

# Insurance Premium Rate Adjustment Notification

Date: [Insert Date]

Policyholder Name: [Insert Name]

Policy Number: [Insert Policy Number]

Address: [Insert Address]

Dear [Policyholder Name],

We hope this letter finds you well. We are writing to inform you of an adjustment to your insurance premium rates, effective [Insert Effective Date]. This adjustment is due to [briefly explain reason, e.g., changes in underwriting guidelines, increased claims, etc.].

As a result, your new premium will be [Insert New Premium Amount], reflecting an increase of [Insert Amount or Percentage]. We understand this may be an inconvenience, and we assure you that we are committed to providing you with the best coverage possible.

If you have any questions regarding this adjustment, please feel free to contact our customer service department at [Insert Phone Number] or [Insert Email Address].

Thank you for your understanding and for trusting us with your insurance needs.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]