

Pet Insurance Claim Reimbursement Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Claim Reimbursement Request for Routine Check-ups

Dear [Claim Adjuster's Name or Customer Service],

I am writing to formally request reimbursement for routine veterinary check-ups for my pet, [Pet's Name], a [Pet's Breed] born on [Pet's Date of Birth]. My policy number is [Policy Number].

Enclosed, please find the necessary documentation, including:

- Veterinary invoices and receipts for the check-ups
- Copy of my policy agreement
- Any additional required forms

The total amount claimed for reimbursement is [Amount]. I would appreciate it if you could process this claim as soon as possible. If there are any questions or additional information needed, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]