Liability Insurance Claim Mediation Request

Date: [Insert Date]
To: [Insurer's Name]
Address: [Insurer's Address]
Claim Number: [Insert Claim Number]
Dear [Insurer's Name],
I hope this message finds you well. I am writing to formally request mediation regarding my liability insurance claim filed on [Insert Claim Filing Date]. While I appreciate the efforts made thus far in processing my claim, I believe that resolution through mediation may be beneficial a this point.
As a brief overview, the circumstances surrounding the claim involve [Briefly describe the situation leading to the claim]. My goal is to reach a fair and amicable resolution for all parties involved.
In light of this, I would like to propose initiating mediation to discuss the details of my claim. I believe that this process could facilitate a clearer understanding and help us move towards a mutually agreeable solution. I am open to scheduling a meeting at your earliest convenience.
Please let me know how you would like to proceed. I look forward to your prompt response.
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]