

Refund Request for Faulty Product

To: [Company Name]

Address: [Company Address]

Date: [Current Date]

Dear [Customer Service>Returns Department],

I hope this message finds you well. I am writing to formally request a refund for a product I purchased from your store, which unfortunately turned out to be faulty.

Details of the purchase are as follows:

- Order Number: [Your Order Number]
- Product Name: [Product Name]
- Purchase Date: [Purchase Date]

Upon receiving and using the product, I noticed the following issues: [Describe the faults or issues with the product]. Despite my attempts to resolve these issues, they persist, making the product unusable.

In accordance with your return policy, I would like to request a full refund. I have attached a copy of my receipt and any pertinent documentation for your reference.

Thank you for your prompt attention to this matter. I look forward to your response and resolution of my request.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]