

# Fiduciary Trust Breach Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally address a breach of fiduciary trust that has recently come to my attention regarding [specific details about the breach]. As a fiduciary, it is your duty to act in the best interests of your clients, and it is concerning to note that this standard may not have been upheld.

Details of the Incident:

- Date of Incident: [Insert Date]
- Description of Breach: [Insert Description]
- Impact on Clients: [Insert Impact]

We seek to understand the circumstances surrounding this breach and your plan to rectify the situation. Please provide a detailed response outlining actions taken to address the issues mentioned.

We appreciate your prompt attention to this serious matter and look forward to your response by [insert response deadline].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title, if applicable]