

Mediation Agreement

This Mediation Agreement ("Agreement") is made and entered into as of [Date], by and between:

Parties

Party A: [Name]

Position: [Position]

Department: [Department]

Contact Information: [Email/Phone]

Party B: [Name]

Position: [Position]

Department: [Department]

Contact Information: [Email/Phone]

Background

This Agreement acknowledges that a conflict has arisen between the Parties regarding [Brief Description of the Conflict]. The Parties wish to resolve this conflict through mediation.

Mediation Process

The mediation will be conducted by [Mediator's Name], a qualified mediator, on [Date of Mediation] at [Location].

Terms of Agreement

1. The Parties agree to participate in good faith in the mediation process.
2. The discussions during mediation are confidential and cannot be used in any future proceedings.
3. Any agreements made during the mediation will be documented and signed by both Parties.

Signatures

Both Parties hereby agree to the terms of this Mediation Agreement:

Party A Signature: _____

Date: _____

Party B Signature: _____

Date: _____