

# Transfer Pricing Documentation Submission

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to formally submit our Transfer Pricing Documentation for the fiscal year ending [insert date]. This documentation provides comprehensive insights into our intercompany transactions and our pricing methodologies in compliance with applicable regulations.

The attached documentation includes:

- Overview of our transfer pricing policies
- Financial statements
- Details of intercompany agreements
- Functional and economic analyses
- Benchmarking studies

We believe this documentation will meet the compliance requirements and we are committed to providing any additional information you may need for your review.

Thank you for your attention to this matter. We look forward to your acknowledgment of receipt.

Sincerely,

[Your Name]

[Your Position]

[Your Company]