

# Notification of Updates to Anti-Corruption Policy

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you about important updates to our Anti-Corruption Policy that will take effect on [Effective Date].

The updates have been made to enhance our commitment to ethical practices and compliance with applicable laws. Key changes include:

- Revised definitions of corrupt practices.
- Strengthened reporting procedures for potential violations.
- Updated training requirements for employees.

We encourage you to review the updated policy in detail, which can be found on our internal portal [Insert Link]. Your adherence to these updates is crucial in maintaining the integrity of our organization.

If you have any questions or need further clarification, please do not hesitate to reach out to [Contact Person's Name] at [Contact Person's Email].

Thank you for your attention to this matter and for your continued commitment to ethical business practices.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]