

Mediation Agreement

Date: **[Insert Date]**

From: **[Your Name]**

To: **[Recipient's Name]**

Regarding: Mediation Agreement Concerning Contract Issues

Introduction

This Mediation Agreement ("Agreement") is made and entered into as of the date above by and between **[Party A]** and **[Party B]** (collectively referred to as the "Parties").

Recitals

WHEREAS, the Parties have encountered certain disagreements regarding the contract dated **[Insert Contract Date]**, and;

WHEREAS, the Parties desire to resolve these disagreements through mediation;

Agreement

1. The Parties agree to participate in mediation conducted by **[Mediator's Name]**.
2. The mediation session will take place on **[Insert Date and Time]** at **[Insert Location]**.
3. The Parties will share all relevant documents and information prior to the mediation session.
4. Any resolution reached during the mediation shall be put into writing and signed by both Parties.

Confidentiality

Both Parties agree that all discussions, negotiations, and documents related to the mediation are to remain confidential.

Signatures

This Agreement is signed on the date first above written:

_____ **[Party A's Name]**

_____ **[Party B's Name]**