

Proposed Class Action Settlement Terms

Date: [Insert Date]

To: [Class Members' Names & Addresses]

Dear [Class Member],

We are writing to inform you about the proposed settlement of the class action lawsuit titled [Case Name], pending in the [Court Name]. This lawsuit involves claims regarding [Brief Description of Claims].

Settlement Terms:

- **Total Settlement Amount:** \$[Amount]
- **Distribution Method:** [Description of how funds will be distributed]
- **Eligibility Criteria:** [Description of who is eligible for the settlement]
- **Claim Submission Deadline:** [Date]

Important Dates:

- **Final Approval Hearing:** [Date]
- **Objection Deadline:** [Date]

If you have any questions regarding the settlement or how it may affect you, please contact the claims administrator at [Contact Information] or visit our website at [Website URL].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Law Firm/Organization Name]

[Contact Information]