

Class Action Settlement Follow-Up

Date: [Insert Date]

Dear [Class Member's Name],

We hope this message finds you well. We are writing to follow up regarding the recent settlement of the class action lawsuit involving [Brief Description of the Case]. As a participant in this action, your involvement is crucial to ensuring that the settlement is executed smoothly.

Please find below important updates regarding the settlement process:

- **Settlement Approval:** The court approved the settlement on [Date].
- **Claim Submission Deadline:** Please ensure that your claims are submitted by [Date].
- **Payment Processing:** Anticipated payment distribution is scheduled for [Date].

If you have not yet submitted your claim or if you need assistance with the process, we encourage you to contact our claims administrator at [Contact Information].

Thank you for your continued attention to this matter. We appreciate your support throughout this process.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]