

Letter of Finalization of Collective Bargaining Agreement

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]

[Recipient Name]
[Recipient Position]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally confirm the finalization of the Collective Bargaining Agreement (CBA) reached between [Your Organization] and [Recipient Organization] on [Insert Agreement Date].

This agreement serves as a testament to our mutual commitment to advocating for the interests of our respective members and ensuring a fair workplace. We believe the terms addressed meet the needs of both parties and lay a foundation for a productive partnership.

Attached to this letter, you will find the signed copies of the agreement for your records. We appreciate the collaborative efforts and valuable discussions that led us to this resolution.

We look forward to continuing our positive and constructive relationship moving forward. Should you have any questions or require further clarification, please do not hesitate to reach out.

Thank you for your cooperation and commitment.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]
[Your Contact Information]