

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Subject: Request for Clarification Regarding Pre-Trial Disclosures

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request clarification regarding the pre-trial disclosures submitted on [specific date]. Specifically, I would like to seek additional information on the following points:

1. [Specify the first point needing clarification]
2. [Specify the second point needing clarification]
3. [Specify any additional points needing clarification]

Understanding these details is crucial for the preparation of our case. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position, if applicable]

[Your Organization, if applicable]