

Financial Review and Audit Contract

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

City, State, Zip Code: [Insert City, State, Zip Code]

Subject: Financial Review and Audit Services Agreement

Dear [Client Name],

We are pleased to confirm our agreement to provide financial review and audit services for [Company Name] for the fiscal year ending [Insert Date]. The purpose of this engagement is to conduct a thorough evaluation of your financial statements and internal controls.

Scope of Services

- Review of financial statements
- Assessment of internal accounting controls
- Preparation of audit report
- Consultation and recommendations for improvements

Fees

The fees for these services will be [\$XX,XXX], due upon acceptance of this contract.

Timeline

The audit process is expected to commence on [Start Date] and conclude by [End Date].

Please sign below to confirm your acceptance of this agreement.

[Consultant Name]

[Consultant Title]

[Company Name]

Date: _____

[Client Name]

[Client Title]
[Client Company]

Date: _____

Thank You!

We look forward to working with you.