

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Letter of Support for [Employee Name]

Dear [Recipient Name],

I am writing to express my support for [Employee Name], who has been an exceptional member of your crew aboard [Ship Name]. During my recent cruise, I had the pleasure of experiencing first-hand the dedication and professionalism [he/she/they] brings to [his/her/their] role.

[Provide specific examples of the employee's exemplary service, such as outstanding customer service, problem-solving skills, or going above and beyond for guests.]

It is clear that [Employee Name] not only embodies the values of [Company Name] but also enhances the overall experience for everyone on board. [His/Her/Their] positive attitude and work ethic should be recognized.

Thank you for considering this letter of support for [Employee Name]. I truly believe [he/she/they] is an invaluable asset to your team.

Sincerely,

[Your Name]