

Invitation to Submit Proposal for Procurement Process

Date: [Insert Date]

Dear [Contractor's Name],

We are pleased to invite you to participate in our procurement process for [Project Name/Description]. We believe your expertise aligns with our project requirements, and we look forward to reviewing your proposal.

****Project Details:****

- Project Title: [Project Title]
- Scope of Work: [Brief Description of Scope]
- Deadline for Submission: [Submission Deadline]

****Submission Requirements:****

- Completed Proposal Document
- Company Profile
- Previous Project References

Proposals must be submitted to [Contact Person] at [Email Address] by the deadline mentioned above. Should you have any questions, please do not hesitate to contact us.

We look forward to your participation.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Phone Number]

[Email Address]