

Workforce Legislation Acknowledgment

Date: [Insert Date]

To: [Employee's Name]

Address: [Employee's Address]

Dear [Employee's Name],

This letter serves as an acknowledgment of the workforce legislation regulations that govern our employment practices. We are committed to ensuring that all employees understand their rights and responsibilities under relevant laws, including but not limited to:

- Fair Labor Standards Act
- Family and Medical Leave Act
- Occupational Safety and Health Act
- Equal Employment Opportunity Laws

By signing this document, you acknowledge that you have received, read, and understood the workforce legislation materials provided to you. Please feel free to reach out to [Insert HR Contact Information] if you have any questions or need further clarification.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

Employee Signature: _____

Date: _____