

Request for Tax Compliance Forgiveness

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Tax Authority's Name]

[Tax Authority's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request forgiveness for my tax compliance obligations for the tax year [insert year]. Due to [brief explanation of circumstances, e.g., financial hardship, medical issues], I was unable to meet the required deadlines.

I understand the importance of fulfilling tax obligations and assure you that this was not my intent. I have taken steps to rectify my situation by [mention any actions taken, e.g., filing late returns, making payments, etc.].

I kindly request that you consider my situation and grant me forgiveness for the compliance penalties related to this matter. I truly appreciate your understanding and assistance in this process.

Thank you for your consideration. I look forward to your positive response.

Sincerely,

[Your Name]