

Conclusion of Freelance Services Arrangement

Date: [Date]

From: [Your Name]

To: [Client's Name]

Subject: Conclusion of Freelance Services Arrangement

Dear [Client's Name],

We would like to formally conclude our freelance services arrangement dated [Start Date]. This letter serves to summarize the key points of our collaboration and to confirm that all agreed-upon deliverables have been submitted and approved.

Throughout our engagement, we have successfully completed the following tasks:

- [Task 1]
- [Task 2]
- [Task 3]

We value the opportunity to have worked with you and appreciate the trust you placed in us. Should you need further assistance in the future, please do not hesitate to reach out.

Thank you once again for your collaboration, and we wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Contact Information]