

Tender Proposal Submission Letter

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to submit our proposal in response to the tender for graphic design services as outlined in [Tender Reference Number/Name]. Our team at [Your Company Name] specializes in providing creative and innovative design solutions tailored to meet the unique needs of our clients.

Please find attached our proposal which details our approach, team qualifications, portfolio of previous work, and pricing structure. We are confident that our skills and experience will deliver the quality and results you are looking for.

We appreciate the opportunity to submit this tender and look forward to the possibility of working together. If you have any questions or require further information, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for considering our proposal.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]