

# Tender Proposal Submission

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To:

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Company Address]

[City, State, ZIP Code]

## **Subject: Tender Proposal for Cleaning Services**

Dear [Recipient Name],

We are pleased to submit our proposal for the cleaning services tender as requested in [insert the relevant document or reference number]. With our extensive experience and commitment to quality, we are confident in our ability to meet and exceed your expectations.

Our proposal includes the following key points:

- Comprehensive cleaning solutions tailored to your needs.
- Highly trained and certified cleaning staff.
- Use of eco-friendly cleaning products.
- Flexible scheduling to minimize disruption to your operations.
- Competitive pricing without compromising on quality.

Attached to this letter, you will find our detailed proposal, including pricing, service levels, and references from our satisfied clients.

We look forward to the opportunity to partner with [Recipient Company Name] to provide exceptional cleaning services. Please do not hesitate to reach out if you have any questions or require any further information.

Thank you for considering our proposal.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]