

Mutual Termination of Commercial Lease

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Landlord's/Tenant's Name],

This letter serves as a mutual agreement for the termination of the commercial lease dated [Insert Lease Date], regarding the property located at [Insert Property Address].

Both parties hereby agree to terminate the lease effective as of [Insert Termination Date]. All obligations and responsibilities of both parties under the lease shall cease as of this date.

We acknowledge that all outstanding payments have been settled, and no further claims will be made by either party regarding this lease.

Please sign below to indicate your acceptance of this mutual termination.

[Landlord's Name] (Landlord)

[Tenant's Name] (Tenant)

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]