

# Intellectual Property Violation Notification

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

## **Subject: Notification of Intellectual Property Violation**

Dear [Recipient's Name],

I am writing to formally notify you of an infringement on my intellectual property rights regarding [describe the intellectual property, e.g., trademark, copyright, patent] associated with [provide details about the work, including title, registration number, etc.].

It has come to my attention that [explain how the violation occurred, including details of the infringing activity]. This action is unauthorized and constitutes a violation of my rights under [relevant laws, e.g., the Copyright Act, Trademark Act].

I request that you cease and desist all infringing activities immediately. Please confirm in writing by [provide a deadline] that you have complied with this request. Failure to do so may result in further legal action to protect my rights.

Thank you for your attention to this matter. I hope we can resolve this issue amicably.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]