

Intellectual Property Infringement Assertion

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company]
[Recipient Address]
[City, State, Zip Code]

Subject: Notice of Intellectual Property Infringement

Dear [Recipient Name],

I am writing to inform you that [Your Company] has identified an infringement of our intellectual property rights. We believe that [describe the infringing product or service] violates our [specify the type of intellectual property, e.g., patent, trademark, copyright], specifically [provide details of the intellectual property, such as registration number or description].

The details of the infringement are as follows:

- **Infringing Product/Service:** [Provide details]
- **Date of Discovery:** [Insert Date]
- **Location of Infringement:** [Specify location]

We request that you cease all infringing activities immediately and provide us with a written response by [response deadline]. Failure to do so may result in legal action to protect our rights.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]
[Your Position]
[Your Company]