

Request for Exclusive Distribution Rights Agreement

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request the establishment of an exclusive distribution rights agreement between [Your Company Name] and [Recipient's Company Name].

As you are aware, [Your Company Name] has been dedicated to [briefly explain your company's mission and related background]. We believe that partnering with [Recipient's Company Name] would be mutually beneficial in expanding our market reach.

We are particularly interested in [specify products or services], and we feel that granting us exclusive rights would ensure a strong presence in [mention specific regions or markets].

We are eager to discuss this proposal further and explore how we can align our goals. Please let us know a convenient time for you to meet or if you would prefer to discuss this over a call.

Thank you for considering our request. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]