

# Trust Fund Distribution Request for Emergency Financial Assistance

Date: [Insert Date]

To: [Trustee's Name]  
[Trustee's Address]  
[City, State, ZIP Code]

Dear [Trustee's Name],

I hope this letter finds you well. I am writing to formally request a distribution from the trust fund established under [Trust Name or Trust Document Reference] for the purpose of urgent financial assistance.

Due to [briefly explain the emergency situation, e.g., unexpected medical expenses, job loss, etc.], I am currently facing significant financial hardship. I believe that accessing these funds would provide the necessary assistance to help mitigate this situation.

According to the terms outlined in the trust agreement, I am eligible to request distributions in circumstances of financial emergency. I respectfully request a distribution of [specific amount] to be utilized for [specific purpose, e.g., medical bills, rent, etc.].

Enclosed with this letter are the necessary documents supporting my request, including [list any attached documents]. I appreciate your understanding and prompt attention to this matter.

Thank you for considering my request. I am hopeful for your favorable response.

Sincerely,

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Your Phone Number]  
[Your Email Address]