

Licensing Agreement Amendment

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Amendment to Update Contact Information

Dear [Recipient's Name],

We are writing to amend the Licensing Agreement dated [Insert Date of Original Agreement] between [Your Company Name] and [Recipient's Company Name]. This amendment aims to update the contact information for [Your Company Name].

Effective immediately, please update our contact information as follows:

- **New Contact Name:** [New Contact Name]
- **New Email Address:** [New Email Address]
- **New Phone Number:** [New Phone Number]
- **New Address:** [New Company Address]

All other terms and conditions of the original agreement shall remain in full force and effect.

Please indicate your acceptance of this amendment by signing below and returning a copy to us.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]

Accepted and Agreed:

[Recipient's Name]
[Recipient's Title]
[Company Name]