

# Warranty Claim for Furniture Damage

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Company Name or Customer Service Manager],

I am writing to formally submit a warranty claim for damage to my furniture purchased from your store on [purchase date]. The details of the purchase are as follows:

Product Name: [Furniture Name]  
Model Number: [Model Number]  
Order Number: [Order Number]

The damage occurred on [date of damage] and is described as follows: [describe the damage]. I have attached photographs of the damage for your review.

Please let me know the next steps in the warranty claim process. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Signature (if sending a hard copy)]