

Warranty Claim for Clothing Defects

Date: _____

Your Name: _____

Your Address: _____

Your Email: _____

Your Phone Number: _____

Customer Service Department

[Company Name]

[Company Address]

Dear Customer Service,

I am writing to formally submit a warranty claim for a clothing item that I purchased from your store on [purchase date]. The order number is [order number]. Unfortunately, I have encountered a defect in the item, which is detailed below:

- Item Description: [Item Name]
- Nature of Defect: [Description of defect]
- Date of First Use: [Date]

I have attached a copy of my receipt along with photographs that clearly show the defect for your review.

According to your warranty policy, I would like to request a replacement or a full refund for this defective item. Please let me know the next steps to proceed with my claim.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]