

Supplier Agreement Cancellation Confirmation

Date: [Insert Date]

[Supplier's Name]

[Supplier's Address]

[City, State, Zip Code]

Dear [Supplier's Name],

We hereby confirm the cancellation of our Supplier Agreement dated [Insert Agreement Date] between [Your Company Name] and [Supplier's Name]. This decision has been made in accordance with the terms outlined in the agreement.

As of [Insert Effective Cancellation Date], all terms and obligations under this agreement will cease to be in effect, and both parties are released from any further commitments.

We appreciate the cooperation and services provided during the term of our agreement and wish you all the best in your future endeavors.

If you have any questions regarding this cancellation, please feel free to contact us at [Your Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]