

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Arbitrator's Name]

[Arbitration Institution Name]

[Address]

[City, State, Zip Code]

Re: Final Submission in Arbitration Case No. [Case Number]

Dear [Arbitrator's Name],

We hereby submit our final submission for the arbitration matter referenced above. Below, we outline our position and the supporting arguments related to the claims made by [Opposing Party's Name].

1. Summary of Claims

[Briefly summarize the claims made by the opposing party.]

2. Position of [Your Party's Name]

[Provide a detailed account of your position regarding the claims.]

3. Factual Background

[Present the relevant facts that support your position.]

4. Legal Arguments

[Outline the legal basis for your arguments and any relevant case law.]

5. Conclusion

Based on the above, we respectfully request that the arbitration panel find in favor of [Your Party's Name] and grant the relief sought in our initial submission.

Thank you for your consideration of this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Position]

[Your Company Name]