

Arbitration Case Outline

Date: [Insert Date]

From: [Your Name]

To: [Arbitrator's Name]

Re: Outline of Case for Arbitration

I. Introduction

[Brief introduction to the parties involved and the nature of the dispute.]

II. Background of the Dispute

[Detailed account of the events leading to the arbitration.]

III. Parties Involved

1. Claimant: [Name and contact information]
2. Respondent: [Name and contact information]

IV. Claims

[List of claims made by the claimant.]

V. Legal Basis for Claims

[Legal references supporting the claims.]

VI. Evidence

[Outline of evidence to be presented.]

VII. Requested Relief

[Details of what the claimant is seeking from arbitration.]

VIII. Conclusion

[Final remarks and request for arbitration proceedings.]

Sincerely,
[Your Name]