

Amicable Settlement Proposal

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We hope this letter finds you well. We are writing to propose an amicable settlement regarding [briefly describe the issue or dispute]. We believe it is in the best interest of both parties to resolve this matter without prolonged disputes.

To this end, we propose the following terms for settlement:

- [Term 1]
- [Term 2]
- [Term 3]

We believe these terms will effectively address the concerns of both parties and allow us to move forward positively. We are open to discussing these terms further and are willing to consider any suggestions you may have.

We hope to reach an agreement swiftly and amicably. Please feel free to contact us at your earliest convenience to discuss this proposal.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]