

Updated Confidentiality Obligations

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you of the updates to our confidentiality obligations, effective immediately. As part of our ongoing commitment to safeguarding sensitive information, the following changes have been implemented:

- Enhanced data protection measures.
- Updated definitions of confidential information.
- Extended confidentiality period post-termination of agreement.

Please review the updated confidentiality obligations carefully. Your continued cooperation is essential in maintaining the integrity and confidentiality of our relationship.

If you have any questions regarding these updates, please do not hesitate to reach out.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]